

# **Small Business Symposium**Frequently Asked Questions (FAQs)

## Q: How do I join the virtual event?

A: This event is being hosted via GoToWebinar. To attend, you must register by clicking <a href="here">here</a>. Each registrant will receive an email confirmation with information about how to join live on November 17<sup>th</sup>.

# Q: Is there a charge to attend the symposium?

A: No, attendance is free. However, participation will be limited to the first 500 participants to join live.

# Q. I've registered for the virtual symposium. Am I guaranteed a seat?

A: Participation will be limited to the first 500 participants to join live. If you receive a message that the webinar is full, you will not be able to join. However, we will make a copy of the presentation available to all individuals that registered, including anyone that was unable to join.

# Q: What are the technology requirements to join the virtual event?

A: To join the virtual event, attendees must have a computer, mobile phone or tablet with Internet connection (1 Mbps or better for computers and 3G or better for mobile devices) and audio capabilities.

#### Q: Can I test my ability to join the virtual event?

A: Yes, you can perform a system test by clicking here.

## Q: What if I have issues joining live (either with audio or visual)?

A: Please reference the GoToWebinar "How to Join" guide for instructions and general troubleshooting tips. If you need assistance, please call GoToWebinar technical support at **1-866-962-6492**.

## Q: What if I am unable to attend the November 17th session?

A: Please click here to join our mailing list to receive information on future events.

## Q: Does the State Purchasing Division offer other training to small businesses?

A: Yes, please visit our Supplier Training page to get started.